



Protecting Our Children (POC) Screening Application
for all employees and anyone working with Children and Youth

CONFIDENTIAL

Please print clearly.

Full legal name

First	Middle	Last	Suffix (if applicable)
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Gender	Date of birth (month, date, year)
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1. Have you ever been convicted of or pleaded guilty to a crime? Yes No

If yes, give a short explanation of the charge(s) to include:

Date of incident _____ Nature of incident _____

Place of incident leading to the charge _____

In what city, county and state the charge was filed _____

Precise disposition of the charge _____

2. Has a civil lawsuit alleging actual or attempted sexual discrimination, harassment, exploitation, or misconduct; physical abuse; or child abuse, ever resulted in a judgment being entered against me, been settled out of court, or been dismissed because the statute of limitations has expired?

Yes No

If yes, give a short explanation of the lawsuit to include:

Date of incident _____ Nature of incident _____

Place of incident leading to the charge _____

In what city, county and state the charge was filed _____

Precise disposition of the charge _____



3. Have you ever terminated your employment, professional credentials, or service in a volunteer position or had my employment, professional credentials, or authorization to hold a volunteer position terminated for reasons relating to allegations of actual or attempted sexual discrimination, harassment, exploitation, or misconduct; physical abuse, or child abuse?

Yes No

If yes, give a short explanation to include:

Date of termination _____ Nature of incident _____

Employer or volunteer supervisor contact information

Name _____

Address _____

Email _____ Phone _____

4. Do you have a valid driver's license? Yes No

If yes, have you had your license suspended or revoked within the last five (5) years due to reckless driving or driving while intoxicated and/or under the influence of a controlled substance?

Yes No

If yes, please explain:

5. Please initial each statement below indicating your agreement and understanding:

_____ I understand that First Baptist Greenville (FBG) prohibits sexual misconduct and sexual coercion, or sexual exploitation of children or adults while I minister in any internal or external activity related to the Church.

_____ I understand that if I engage in such behavior I will be subject to appropriate discipline which may include legal action. I agree to fully cooperate with the church. Further, I acknowledge that such discipline may result in termination of my work as a staff member or volunteer.

_____ I understand it is FBG's written policy that I must be a church member for six (6) months before I am allowed to work with children or youth. I understand exceptions may be made on a case-by-case basis by authorized church representatives.



_____ As a church worker (staff member and/or volunteer), I agree to observe all church rules and policies regarding working with youth or children.

6. List all previous experiences (paid or volunteer) and any special training as a worker with youth or children:

If none, write "none".

7. Is there any fact or circumstance involving you or your background that would call into question your being entrusted with working with children or youth? Yes No

If yes, please provide an explanation.

8. Employment history for the last five (5) years:

Start date	End date	Name of Employer
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_____	_____	_____
_____	_____	_____
_____	_____	_____

9. Please list three (3) personal references (excluding relatives) you have known at least a year:

Name	Email address	Phone	Relationship
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**At least one of these references should be a person at/from FBG for church member volunteer applicants. This is preferable for prospective staff members.



10. Please list a current FBG staff member that knows you well enough to verify your church involvement for at least the last six (6) months: (required for volunteers)

11. The covenants between persons in sanctioned volunteer positions and the church require honesty, integrity, and truthfulness for the health of the church. To that end, I attest that: (initial where indicated)

_____ The information set forth in this application is true and complete.

_____ I understand that any misrepresentation or omission may be grounds for rejection of consideration for, or termination of, the position I am seeking to fill.

_____ I acknowledge that it is my duty in a timely fashion to amend the responses and information I have provided if I come to know that the response or information was incorrect when given or, though accurate when given, the response or information is no longer accurate.

Beginning such relationships with an open exchange of relevant information builds the foundation for a continuing and healthy covenant between employees or volunteers and the church they seek to serve. To that end: (initial where indicated)

_____ I authorize First Baptist Greenville and/or its agents to make inquiries regarding all statements I have set forth above.

_____ I also authorize all entities, persons, former employers, supervisors, courts, law enforcement, and other public agencies to respond to inquiries concerning me, to supply verification of the statement I have made, and to comment on and state opinions regarding my background and character.

_____ To encourage such persons and entities to speak openly and responsibly, I hereby release them from all liability arising from their responses, comments, and statements made in good faith and without malice.

_____ I hereby authorize the church to obtain criminal records check from any local, state, or national authority. If the records check requires a fingerprint, I agree to promptly provide it.

_____ I hereby authorize the church to repeat any or all of this process as often as necessary.

_____ FBG's authorized employee and volunteer recruitment process involves the distribution of information regarding applicants with those persons in a position to recruit, secure, and supervise the position I am seeking to fill. To that end, I authorize FBG and its agents to circulate, distribute, and otherwise share information gathered in connection with this application to such persons for these stated purposes. I understand that FBG will share with me information it has gathered about me, if I request it to do so.



I acknowledge that I have received FBG's Protecting Our Children Policy and Procedure. I understand it, and I agree to abide by it.

Signature

Date

Print full name

best contact phone

best email address

FBG reserves the right to review your **social media presence**. Please provide social media handles not found by searching your name.

Instagram _____

Discord _____

Facebook _____

X (aka Twitter) _____

Threads _____

Other _____

Snapchat _____

Other _____

What happens now?

The church's POC policy requires training videos through Praesidium Academy. We work with Praesidium to process background check information, too.

Upon receipt of your application, the Director of Church Operations will email additional information to complete these next steps.

Thank you for supporting our commitment to foster safe spaces and communities in our church!

office use only

date email to applicant